



HR HIGHLIGHTS

Livingston Parish Public Schools

August 2019

UPCOMING DATES

- **August 16, 2019**
All Kindergarten students report
- **August 23, 2019**
Payroll

WELCOME BACK

From the entire Human Resources Department we welcome everyone back to school. We are here to assist you with your needs during the school year.

WHAT DEPARTMENTS ARE HUMAN RESOURCES

Personnel, Payroll, Insurance, and Retirement

In order to build a rewarding employee experience, you need to understand what matters most to your people!



The American Association of School Personnel

Administrators picks one organization annually to recognize with a donation. LPPS's English Language Learners Center is this year's recipient and they will receive school supplies that have been collected from districts from all over the country. In Livingston Parish this program has grown from 600 to 1100 students in just two years.

TIP OF THE MONTH

Where can I go to change my personal information in payroll?-Munis Self-Serve

Log in: <http://lpsb.munisselfservice.com/>

Username: 1st initial last name and employee id#

Password: last four of SSN

HR ACTIVITY AT A GLANCE

It makes a difference for our students when employees are at school on a regular basis.

2019-20 School Attendance Incentive Program

- At the end of each semester, the school with the highest percentage of attendance for all employees will be rewarded with technology that will benefit the students. The employees at that school that have perfect attendance will also have their name placed in drawings for some exciting prizes.
- Benefit: Research show that students will perform better in the classroom when employees show regular attendance. Look for updates monthly!!



WHO ARE THE NAMES BEHIND HUMAN RESOURCES

Kathy Foster-Payroll Accountant
Tori Bassett-Insurance Clerk
Donna Johnston-Payroll Clerk
Jordan Reid-Personnel-Classified

Morgan Ledoux-Payroll Accountant
Robin Taylor-Retirement
Tina McLin-Personnel-Certified
Crysti Costa-Fingerprints

Bruce Chaffin-Supervisor of Human Resources- 225-686-4274
Steve Vampran-Classified Employee Supervisor