

## **SAFETY INSPECTIONS**

Safety inspections are one of the principle means of locating accident causes. They determine, if done correctly, the safeguards necessary to remove hazards from the workplace. As such, inspections are valuable in controlling accidents.

Inspections are not conducted to find out what is wrong, but conducted to be helpful and bring the operations up to acceptable standards resulting in a safer work environment.

Physical premises safety inspections must be done by the department supervisor, principal, or designated person appointed by the principal on a monthly basis. The primary function of inspections is to observe and correct unsafe acts and conditions. Other inspections must be conducted in target areas, i.e., high frequency areas, areas subject to heavy public exposure, etc. Items inspected include: housekeeping, fire protection, security, hand tools, lift equipment, machine guarding, etc. Hazards identified for which a repair or maintenance work is necessary shall be reported immediately to the Superintendent or designee.